



## GOVERNING BOARD MINUTES – Regular Board Meeting

### Meeting of Friday, October 27, 2023 at 5:30PM

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5465 El Cajon Blvd., San Diego, CA 92115 (Library)

*“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”*

**Mission:** Iftin Charter School provides students in grades TK-8 an academically rigorous, common core aligned curriculum, supplemented with a technology intensive program in a student centered, safe and caring learning environment. ICS addresses the needs of a diverse group of students, their families and communities by building on the strengths of the students’ cultural heritage and life experiences. ICS students are educated and enlightened to become successful, lifelong learners and valuable members of the global community.

Approval of Agenda: Dr. Joseph Johnson

#### WELCOME GUESTS / CALL TO ORDER 5:30 AM

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#### Roll Call

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Dr. Joseph Johnson_____	President present
Rahmo Abdi_____	Secretary present
Mulki Hersi_____	Treasurer present
Faisal Ali_____	Member present
Ibrahim Hassan_____	Member present
Shuayb Mumin_____	Member present
Rashid Mursal_____	Member present

#### Call to Order and Establishment of Quorum

- Dr. Joseph Johnsons called the meeting to order at 5:30 p.m.

#### PUBLIC COMMENT

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PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject may be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be heard before the Consent Motion.

N/A

#### CONSENT ITEMS

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N/A



## GOVERNING BOARD MINUTES – Regular Board Meeting

### Discussion Items

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- A) CEO Report
- B) Monthly Financial Report
- C) Iftin Board Committee Roles

#### A) CEO Report

Mr. Yussuf shared the Iftin facility construction project. Iftin campus has been in service for more than 70 years and is in need of site modernization. The leadership team has been in working closely with the SDUSD facility committee to develop a master plan. The following are timelines for the project

- Fall/Winter 2025 DSA Approval
- Fall 2025 Bid/Award
- Summer 2026: Construction Phase 1
- Summer 2027: Construction Phase 2
- Fall 2027: Construction Phase 3
- Summer 2028: Phase Interim
- Winter 2028: Project Completion

#### B) Monthly Financial Report (Josh Eng, CSMC)

This report is as of Sep 30, 2023, compared against our board-approved budget on 6/23/2023, which was based on a 470 enrollment and budgeted Average Daily Attendance (ADA) of 410. Please note, if school does not hit the ADA numbers at P2 (mid-April), budget will be negatively affected.

School budget was based on having a net loss/deficit of <\$161,854>.

YTD Revenues Through Sep 30, 2023, are \$1,353,766 or 71.6% over our current budget due to timing, as funds have been received earlier than budgeted. This is not new revenue and has no impact on the original budget.

YTD Expenses Through Sep 30, 2023, are \$1,460,473 or -3.2% over our current budget due to salaries trending higher than budgeted – this coming from both summer school and general staffing. The school is currently working to look into/keep an eye on this and see if this is a temporary or consistent trend. This could negatively affect the budget if trend continues.

Therefore, net income is (\$106,707) or -83% over our current budget. This seems relatively inline given the notes above; however, school needs to keep an eye on payroll expenses – as this could negatively affect the budget.

Balance Sheet: As of Sep 30, 2023, we had total cash of \$3,680,865, short-term liabilities of \$2,411,957, and long-term liabilities of \$0. The ending fund balance is \$2,180,797.



## GOVERNING BOARD MINUTES – Regular Board Meeting

### C) Iftin Board Committee Roles

The board of directors discussed the roles and responsibility of each committee. There are three committees identified; 1) Budget and Finance 2) Education 3) Culture and Climate

### Action Items

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#### a. Approval Iftin Board Committee Roles

A motion was made to approve the Iftin Board Committee Roles and to tag the ten recommendations of Mr. Maslah's insights of avoiding board-administration work overlap shared. Additionally, an amendment of every two years to revisit and reevaluate the committee roles to ensure the committee structure is working positively and constructively.

**Motion Mumin Second Hersi Ayes**, Ali, Mursal, Johnson, Mumin, Hersi, Hassan, Abdi **Nays N/A Abstain N/A Absent N/A**

### Closed Session

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Anticipated Litigation (Gov. Code section 54956.9(d)(4))

### Report to Open Session

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**Reportable Action:** None

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### Advance Planning

The next regularly scheduled Governing Board Meeting is to be held **on Friday, October 27, 2023** at 5:30PM.

### Adjournment. 8:15pm

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*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) Additional questions can be sent to Operations Manager, Abdi Mohamud, at Mohamud@iftincharter.net*