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*“Providing a strong educational foundation to all students who are in need of direction and support in learning English and finding their way in a new culture.”*

## **GOVERNING BOARD AGENDA- Special Board Meeting**

**Meeting of Monday, June 30, 2025 at 5:30PM**

5465 El Cajon Blvd., San Diego, CA 92115 (Library)

Join Zoom Meeting:

<https://iftincharter-net.zoom.us/j/85273525830?jst=2>

**Mission:** Iftin Charter School provides students in grades TK-8 an academically rigorous, common core aligned curriculum, supplemented with a technology intensive program in a student centered, safe and caring learning environment. ICS addresses the needs of a diverse group of students, their families and communities by building on the strengths of the students’ cultural heritage and life experiences. ICS students are educated and enlightened to become successful, lifelong learners and valuable members of the global community.

### **Approval of Agenda: Dr. Joseph Johnson**

### **WELCOME GUESTS / CALL TO ORDER 5:30PM**

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#### **Roll Call**

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Dr. Joseph Johnson	President
Rahmo Abdi	Secretary
Mulki Hersi	Treasurer
Faisal Ali	Member
Ibrahim Hassan	Member
Shuayb Mumin	Member
Rashid Mursal	Member

#### **PUBLIC COMMENT**

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PUBLIC COMMENT— Anyone wishing to address the Board on agenda, non-agenda, and/or Closed Session items may do so. Individual speakers will be limited to three (3) minutes. Total public input on any one subject may be limited to fifteen (15) minutes, and may be extended at the discretion of the Board Chairperson. Comments on an agenda item may be taken when the agenda item is discussed by the Board. Comments on non-agenda items will be heard before the Consent Motion.

#### **Consent Items**

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None

#### **Discussion Items**

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- A) CEO Report
- B) Adopting mCLASS with DIBELS 8 / Lectura as the Reading Difficulties Screener
- C) Approving the Revised Debit Card Policy

### **Discussion Item A: Review of State-Approved K–2 Reading Difficulties Screener (Ed Code 53008)**

**Background:**

California Education Code Section 53008 requires all LEAs to adopt a state-approved reading difficulties screener for grades K–2 by June 30, 2025. The Board will review the approved options and the recommendation from school leadership to adopt mCLASS with DIBELS 8 / Lectura. The selected tool must assess foundational reading skills and support early identification of students at risk for reading difficulties, including dyslexia.

**Key Points for Board Discussion:**

- Overview of the state requirement and timeline
- Criteria for selecting mCLASS (validity, bilingual access, real-time scoring)
- Implementation timeline for 2025–26 school year
- Training and cost considerations
- Parent communication and reporting protocols

### **Discussion Item B: Revision of Debit Card Policy in Alignment with FCMAT Best Practices**

**Background:**

The school’s previous Debit Card Policy was reviewed by the authorizer and found noncompliant with best practices outlined in the Charter Schools Accounting and Best Practices Manual. The revised policy strengthens internal controls, clarifies authorization and documentation requirements, and includes transaction and monthly limits to reduce risk and ensure fiscal accountability.

**Key Points for Board Discussion:**

- Summary of authorizer concerns and reasons for rejection
- Key revisions: pre-approval thresholds, transaction limits, usage restrictions
- Oversight roles (Board Finance Committee, Operations Manager, back-office provider)
- Monthly reconciliation and quarterly reporting
- Consequences for policy violations

### **Action Items**

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- A) Adopt mCLASS with DIBELS 8 / mCLASS Lectura as the Reading Difficulties Screener for Grades K-2 as required by California Education Code Section 53008
- B) Approve Debit Card use policy

### **Closed Session**

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None

### **Report to Open Session**

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Reportable Action:



## **Advanced Planning**

The next regularly scheduled Governing Board Meeting is to be held on Friday, July 25, 2025 at 5:30PM

## **ADJOURN**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of Iftin Charter School at (619)265-2411. Notification of 48 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accessibility to that meeting (28 CFR 35.102.35.104) If you would like to request any attachments or other public documents, contact Abdi Mohamud at: [Mohamud@iftincharter.net](mailto:Mohamud@iftincharter.net)*



Enlightenment through academic rigor, cultural literacy and compassion.

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## Board Action Item for Agenda

### Action Item Title:

Adoption of mCLASS with DIBELS 8 / mCLASS Lectura as the K–2 Reading Difficulties Screener

### Recommended Action:

That the Board adopt *mCLASS with DIBELS 8 / mCLASS Lectura* as the district’s official universal screener for reading difficulties for grades K–2, as required by California Education Code Section 53008.

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### Background Summary:

California Education Code Section 53008 requires all local educational agencies to adopt a universal reading difficulties screener by June 30, 2025, for implementation no later than the 2025–26 school year. The screener must assess foundational reading skills and be valid, reliable, and culturally, linguistically, and developmentally appropriate.

### Approved Screeners:

The California Department of Education has approved four screeners for K–2 use. After careful review of alignment, language availability, ease of administration, data reporting features, and feedback from other districts, staff recommends the adoption of *mCLASS with DIBELS 8 / mCLASS Lectura*.

### Rationale for mCLASS:

- Widely used in California; over one-third of districts plan to implement it.
- Assesses all required domains (phonological awareness, phonics, fluency, vocabulary, comprehension).
- Offers bilingual screening (English and Spanish).
- Enables one-on-one teacher-student assessment with real-time data.
- Aligned with structured literacy and dyslexia risk indicators.

### Implementation Plan:

- Begin screening in Fall 2025 for grades K–2.
- Provide professional development and training for K–2 teachers.
- Integrate data into MTSS/RtI structures and share results with families within 45 days.
- Funding for training and implementation may be supported by the state’s SB 114 Dyslexia Early Screening Block Grant or local funds.

### Fiscal Impact:

To be determined based on final licensing and training quotes from Amplify Education.

### License Fees (Per Student)

- **\$14.90 per student per year** for annual licenses (as stated in a pricing sheet)



## Iftin Charter School

**Subject: Debit Card Use Policy**

**Policy #2000-3**

**Effective Date: 06/30/2025**

### 1. Purpose

To ensure strict internal controls, transparency, and fiscal accountability, this policy governs the limited and exceptional use of Iftin Charter School's debit card(s). The use of debit cards is discouraged and permitted only when all other purchasing methods (e.g., purchase orders, credit cards) are unavailable or impractical due to an urgent operational need.

### 2. Authorization and Custody

- Debit card(s) shall be issued in the name of Iftin Charter School and linked only to the school's general operating bank account.
- Cards must be securely stored under dual custody when not in use.
- Only the CEO and Operations Manager may be authorized users, with Board-approved written designation.
- Each cardholder shall sign an annual acknowledgment of this policy and agree to personal responsibility for compliance.

### 3. Permitted Use (Emergency Only)

Use of the debit card is limited to:

- Emergency facility repairs required to maintain health and safety.
- Emergency supply purchases when necessary to prevent disruption to student learning and no alternative procurement method is feasible.
- Emergency expenses during approved school business travel.

All purchases must be pre-approved in writing unless delay would cause material harm to school operations.

### 4. Prohibited Use

Under no circumstances shall the debit card be used for:

- Personal expenses
- Cash withdrawals or cash advances
- Meals, entertainment, or travel not approved in advance
- Recurring payments (subscriptions, auto-renewals, etc.)
- Any purchase splitting to bypass spending limits
- Items not aligned with board-approved budgets

### 5. Spending Limits

- Per-Transaction Limit: \$1,000
- Monthly Limit: \$3,000 per card
- Exceeding \$1,000? Requires written pre-approval by the CEO
- Exceeding \$10,000 or not in the approved budget? Requires prior Board approval



## Iftin Charter School

### 6. Documentation Requirements

Within 3 business days of any transaction, the cardholder must submit:

- Original itemized receipt
- Written justification of the emergency nature and business purpose
- Signed pre-approval if applicable
- Supporting documentation must be submitted to the Operations Manager for review and entered into the general ledger within 5 business days.

### 7. Oversight and Review

- Monthly reconciliation of debit card transactions shall be completed by the Operations Manager and reviewed by the Charter School Back-Office provider (e.g., CSMC).
- The Board shall review all debit card activity quarterly.
- All debit card purchases shall be included in monthly financial reports to the Board.

### 8. Violations and Enforcement

- Improper or unauthorized use may result in immediate suspension of privileges, disciplinary action, repayment of funds, and potential termination.
- Suspected fraud will be referred to legal counsel and law enforcement.

### 9. Annual Review

This policy shall be reviewed annually by the Board and updated to maintain compliance with:

- FCMAT's Charter School Accounting and Best Practices Manual
- California School Accounting Manual (CSAM)

Board Approval Date: June 30, 2025

Board Secretary Signature: \_\_\_\_\_

CEO Signature: \_\_\_\_\_